



FOREST STEWARDSHIP PROGRAM PLAN MONITORING APPLICATION INFORMATION

*This information is required by Authority of Part 5 of Act 451, P.A., 1994, as amended, and the U. S. Cooperative Forestry Assistance Act of 1978, CFDA 10.664, in order to be considered for a grant.
Co-sponsored By: USDA Forest Service, State and Private Forestry Program*

GENERAL INFORMATION

Michigan Department of Natural Resources - Forest, Mineral and Fire Management, in cooperation with the USDA Forest Service has established a Forest Stewardship Grants Program. Funding is federal money from the USDA Forest Service, State and Private Forestry Program, Forest Stewardship Program.

Based upon federal funding levels, grant funds will be available to Forest Stewardship Program (FSP) certified plan writers for management plan monitoring. This is a Payment per plan monitored program. Grant must be completed by **September 30 of each year**. Grant extensions will not be awarded.

The amount for each management plan successfully verified and monitored is \$100.00.

Forest stewardship is the application of proper economic and ecological principles to the management of Non Industrial Private Forest (NIPF) lands. The program's purpose is to enable individual landowners to achieve personal land ownership goals and objectives while maintaining forest ecosystems, biological resources and the supply of forest products for future owners and society as a whole.

This is a reimbursement grant program: federal monies awarded under this program will be paid only upon evidence of management plan site visit and monitoring.

For additional information, contact:

**FOREST STEWARDSHIP PROGRAM
FOREST MINERAL AND FIRE MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30452
LANSING MI 48909-7952
(517) 373-1275**

BUDGET INFORMATION

Applications must include the grant amount requested (\$100.00 X the number of plans estimated to be visited).

RATING CRITERIA

Submit the original application. Applications will be accepted from FSP certified plan writers. Certified plan writers are natural resource professionals who have:

- ◆ Attended a FSP Plan Writer Certification Workshop;
- ◆ Submitted a Memorandum of Understanding between the plan writer and the Michigan DNR Forest, Mineral and Fire Management;
- ◆ Have obtained a minimum of six (6) hours of continuing education training during the past year, and submitted the "Certification for Continuing Education Training for Certified Plan Writers" form;
- ◆ Must be on the Michigan DNR Forest, Mineral and Fire Management - FSP Certified Plan Writer List.

Applications must include an amount of money requested. Awards will be made based upon past grant performance, fulfilling specific criteria, funding availability and the number of applicants. If the applicant has not had a grant before, he/she will be considered equally with the other applicants.

In addition, several items will be evaluated in the grant awards. These are evaluations for program administration on a statewide basis, which may include geographic location. The Michigan DNR reserves the right to refine or alter the criteria at any time.

GRANT AWARD AND EXECUTION OF CONTRACT

Grants cannot be awarded until the federal government confirms funding levels for the Forest Stewardship Program. Grants will be awarded to applicants until grant funding no longer exists, and as determined by the Michigan DNR, based on application comparisons and other considerations. Each applicant will be notified of his or her status (award and allocation, or no award).

Grant Applications meriting funding consideration, but not at the requested amounts, may be offered reduced awards. Grant recipients will receive grant documents for processing following the initial notification. Grant payments cannot be made until the awarded recipient and the Michigan DNR Forest Stewardship Coordinator sign grant agreements.

Grant monies awarded will be paid ONLY upon evidence of completion of FSP management plan monitoring. Monitoring forms must be submitted to the Michigan DNR Service Forester for review and approval by September 15. Grant must be completed by September 30.

In order for payment to be made, the following must be submitted to the Michigan DNR Service Forester for review and approval:

- ◆ The FSP Completed Monitoring Form
- ◆ An invoice for \$100.00 per plan monitor.
- ◆ A signed request for payment, approved by the Service Forester.

Recipients must comply with all applicable state and federal regulations and requirements. Original documentation must be maintained by grantee and be available upon request.

Projects receiving funds must acknowledge the support of the Michigan Department of Natural Resources, Forest Stewardship Program, and the USDA Forest Service, State and Private Forestry Program.

Michigan Department of Natural Resources, Forest, Mineral and Fire Management, reserves the right to withhold award of available grant monies.

SUSPENDED AND DEBARRED PARTIES

***Sec. 3016.35 Subawards to debarred and suspended parties.** Grantees and subgrantees must not make any award or permit any award (subgrant or contract) as any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." List of debarred parties: <http://www.epls.gov>.

The Michigan Department of Natural Resources provides equal opportunities for employment and access to Michigan's natural resources. Both State and Federal laws prohibit discrimination on the basis of race, color, national origin, religion, disability, age, sex, height, weight or marital status under the U.S. Civil Rights Acts of 1964 as amended, 1976 MI PA 453, 1976 MI PA 220, Title V of the Rehabilitation Act of 1973 as amended, and the 1990 Americans with Disabilities Act, as amended.

If you believe that you have been discriminated against in any program, activity, or facility, or if you desire additional information, please write: Human Resources, Michigan Department of Natural Resources, PO Box 30028, Lansing MI 48909-7528, or Michigan Department of Civil Rights, Cadillac Place, 3054 West Grand Blvd, Suite 3-600, Detroit, MI 48202, or Division of Federal Assistance, U.S. Fish and Wildlife Service, 4401 North Fairfax Drive, Mail Stop MBSP-4020, Arlington, VA 22203

For information or assistance on this publication, contact Forest, Mineral & Fire Management, Michigan Department of Natural Resources, PO Box 30452, Lansing MI 48909-7952.

This publication is available in alternative formats upon request.